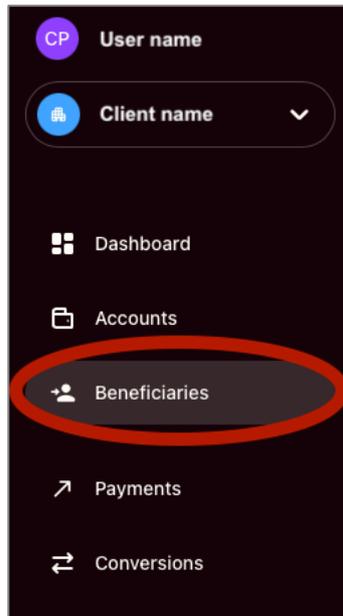


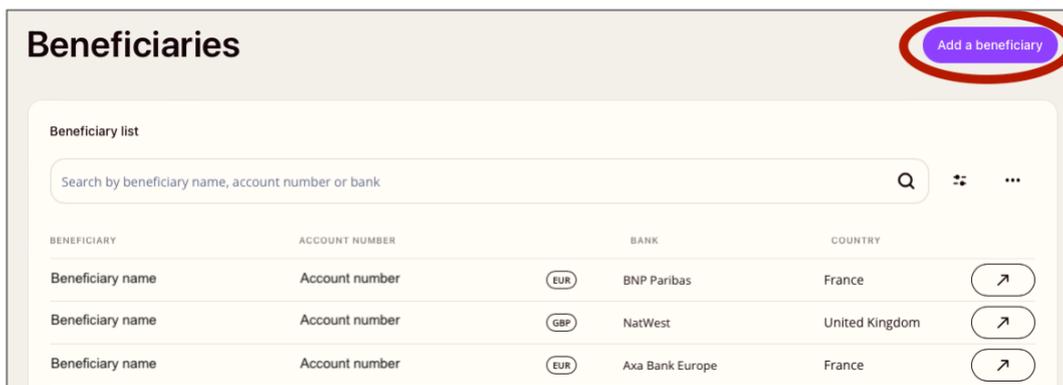
How to add a new beneficiary

From your dashboard...

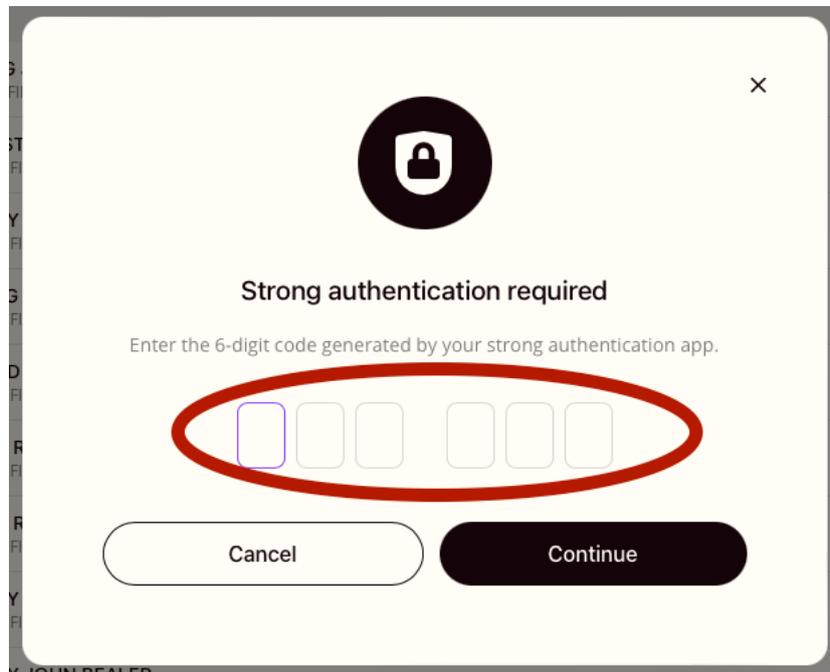
1. Go to the **'Beneficiaries'** tab in the platform menu.



2. Click the **'Add a beneficiary'** button in the top right corner



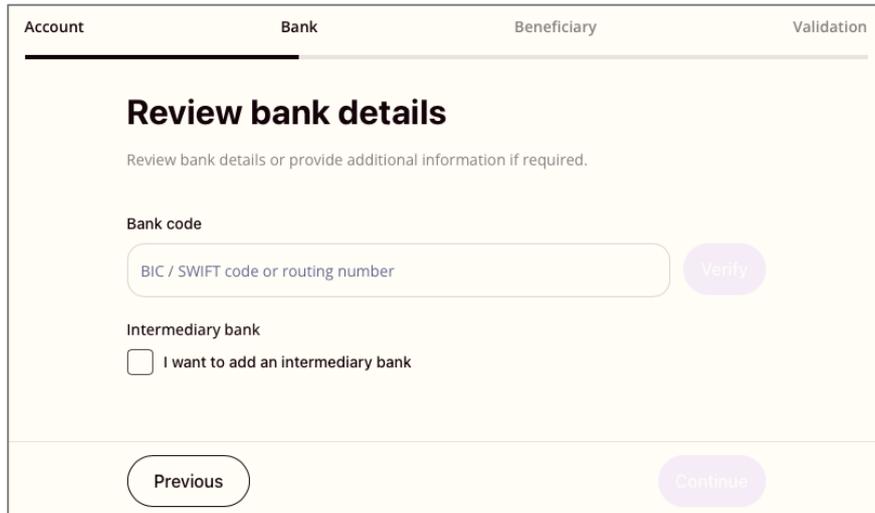
3. Complete the 'multi-factor authentication request' in the popup that appears.



4. Fill in your beneficiary's 'Account details'.

Account	Bank	Beneficiary	Validation
<h3>Enter the beneficiary's account details</h3> <p>Enter your beneficiary details. You will be able to review them before adding the beneficiary.</p> <p>Account holder name</p> <input type="text" value="Enter account holder name"/> <p><input type="checkbox"/> I want to add a different beneficiary name to the account holder.</p> <p>Account currency</p> <input type="text" value="Select account currency"/> <p>IBAN / account number</p> <input type="text" value="Enter account number. It can be an IBAN or a free format."/> <p><input type="button" value="Cancel"/> <input type="button" value="Continue"/></p>			

5. Fill in your beneficiary's 'BIC/SWIFT code'.



Account Bank Beneficiary Validation

Review bank details

Review bank details or provide additional information if required.

Bank code

BIC / SWIFT code or routing number [Verify](#)

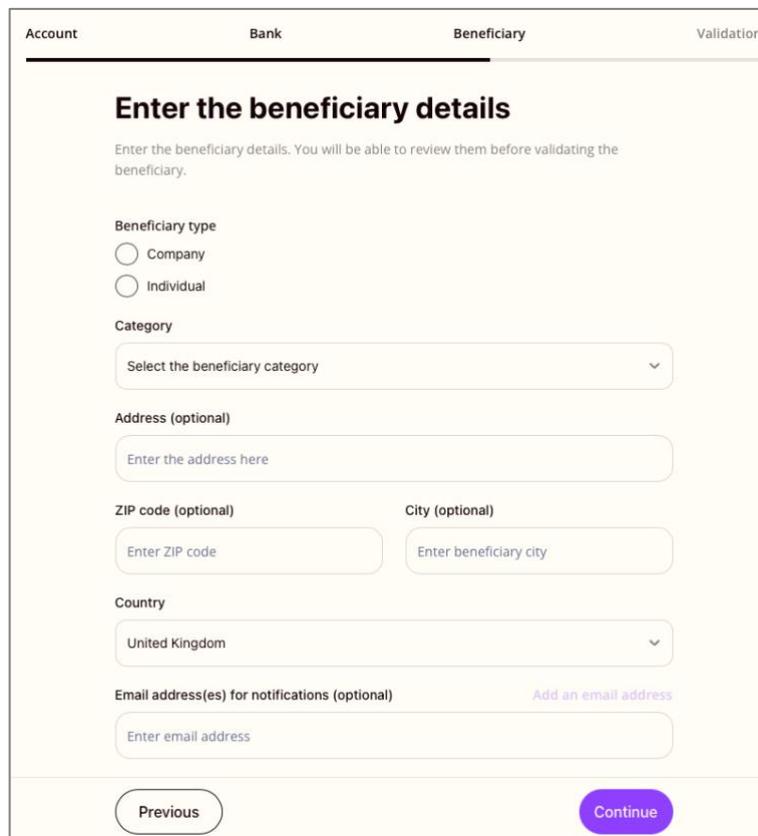
Intermediary bank

I want to add an intermediary bank

[Previous](#) [Continue](#)

NOTE: if you added an IBAN number in the previous section, this view will auto-populate with the BIC/SWIFT code and bank details. If you added account number only, you'll need to manually fill this field out.

6. Fill out the mandatory fields in the 'Beneficiary details' view.



Account Bank Beneficiary Validation

Enter the beneficiary details

Enter the beneficiary details. You will be able to review them before validating the beneficiary.

Beneficiary type

Company

Individual

Category

Select the beneficiary category [v](#)

Address (optional)

Enter the address here

ZIP code (optional) City (optional)

Enter ZIP code Enter beneficiary city

Country

United Kingdom [v](#)

Email address(es) for notifications (optional) [Add an email address](#)

Enter email address

[Previous](#) [Continue](#)

- In the final step, review all beneficiary details and confirm by clicking the **'Add beneficiary'** button in the bottom right corner of the screen.

Account
Bank
Beneficiary
Validation

Confirm the beneficiary details

Review the beneficiary details one last time and click on Add beneficiary to conclude.

ACCOUNT HOLDER NAME
XXXXXXX

IBAN / ACCOUNT NUMBER
XXXXXXX

CURRENCY
XXXXXXX

BANK CODE
XXXXXXX

Previous
Add beneficiary

- When the beneficiary has been added, it'll show in your list of beneficiaries.

Beneficiaries

Add a beneficiary

Beneficiary list

Q
⋮
⋮

BENEFICIARY	ACCOUNT NUMBER	BANK	COUNTRY	
Beneficiary name	Account number	EUR BNP Paribas	France	↗
Beneficiary name	Account number	GBP NatWest	United Kingdom	↗
Beneficiary name	Account number	EUR Axa Bank Europe	France	↗
New beneficiary	Account number	GBP MONZO BANK LIMITED	United Kingdom	↗