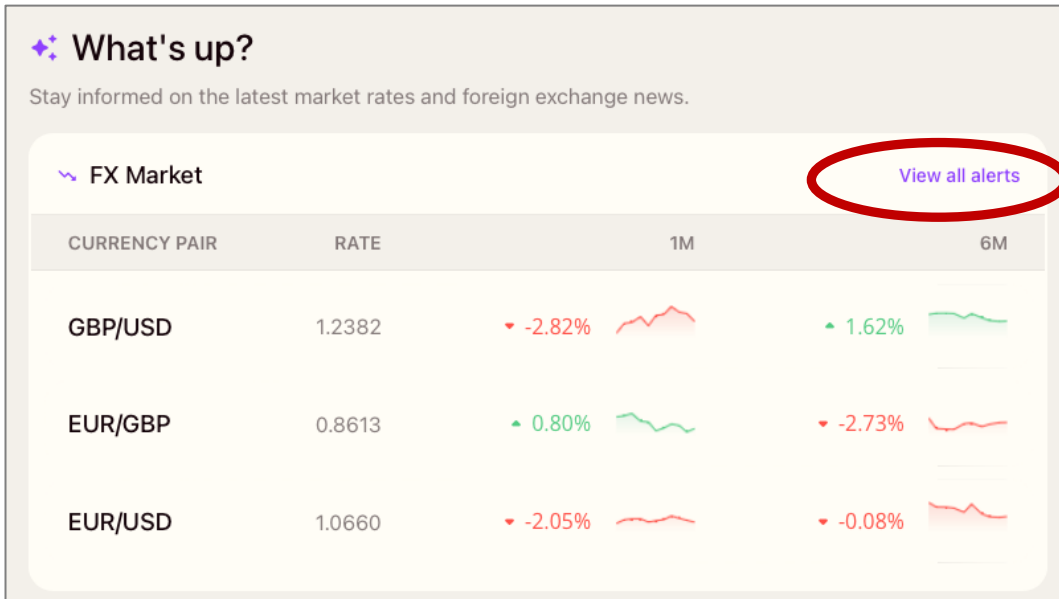# How to set up exchange rate alerts

On the platform, you can set up exchange rate alerts and receive email notifications or have your Account Manager call when an exchange rate reaches your target rate.

1. From the dashboard, scroll to the bottom of the screen. You'll reach the **'What's up?'** section and a table called **'FX Market'**. Click **'View all alerts'** in the top right corner of the table.
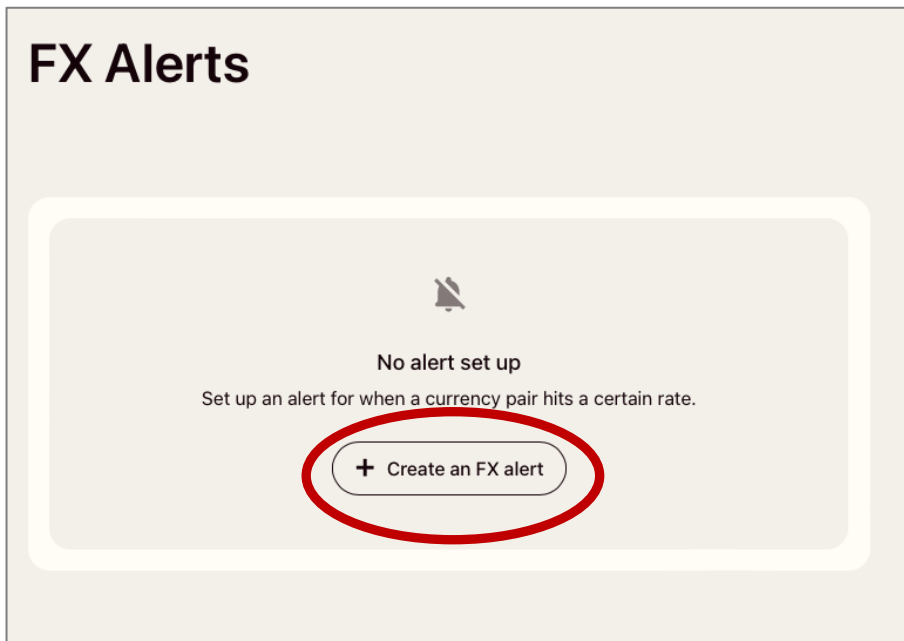

2. Click **'Create an FX alert'**
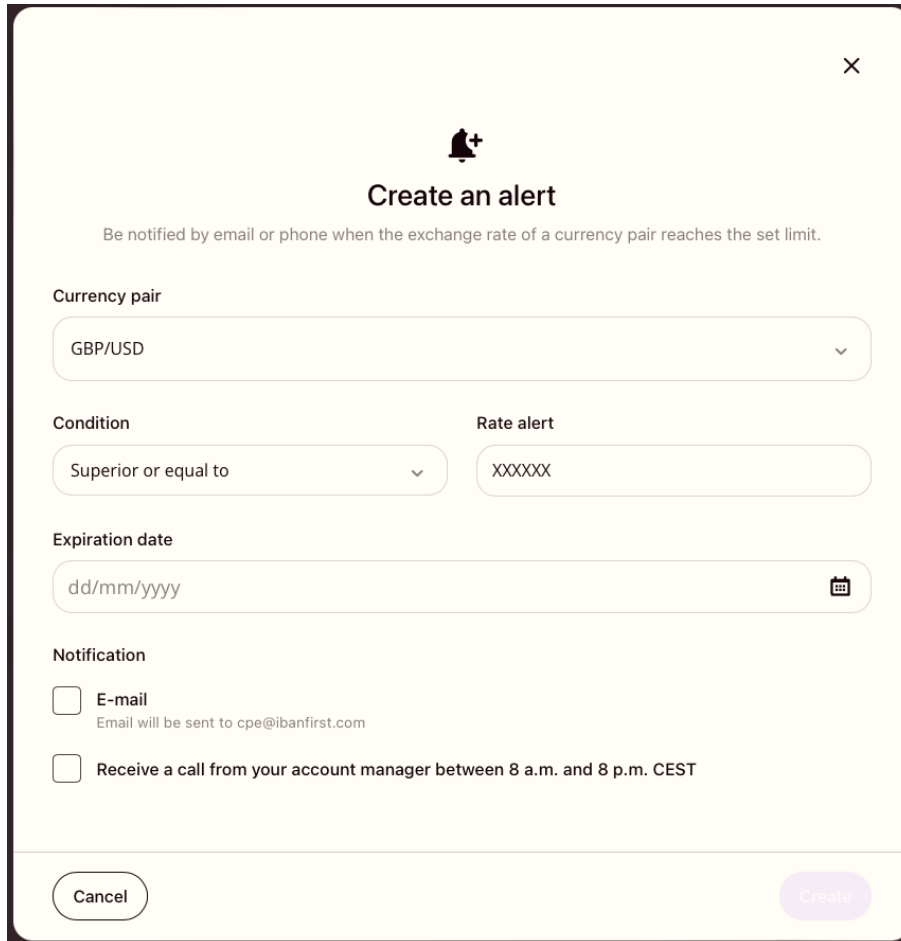
3. Fill out the below details in the popup box:
   o The currency pair
   o Condition – choose between 'superior or equal to' and 'lower or equal to'
   o Target exchange rate
   o Alert expiry date
   o Notification preference (e-mail or call from Account Manager)

4. Click the **'Create'** button in the bottom right corner of the Alert screen.

5. The alert appears in the list of **'FX Alerts'**

6. If the target FX rate is achieved, you'll be notified based on how you chose to be notified – via email, or by a call from your Account Manager.

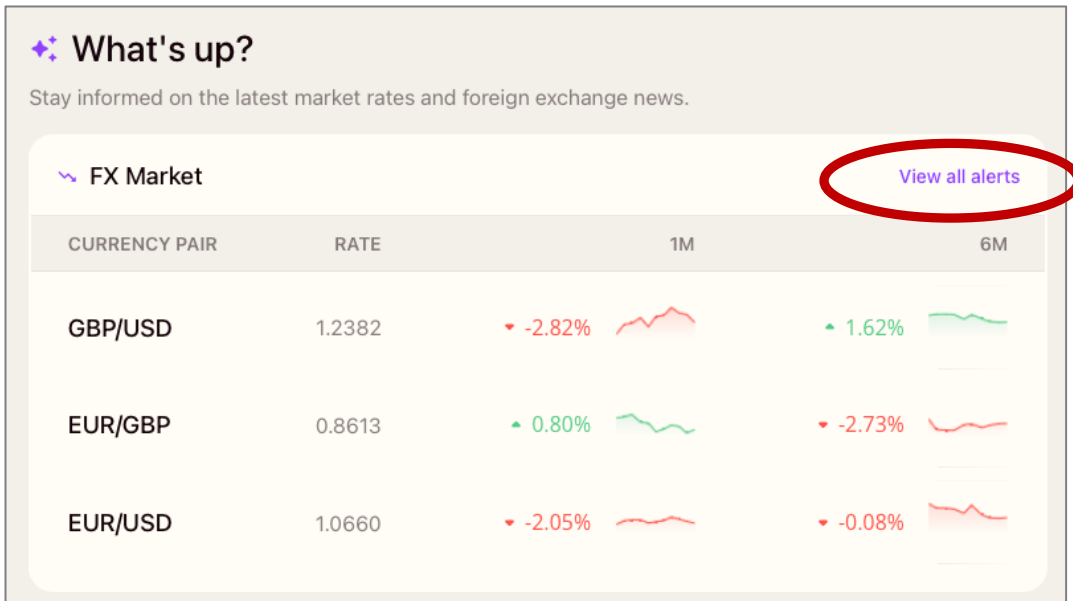**NOTE:** Alerts that have been executed or expired will automatically be archived.

How to delete an exchange rate alert

On the platform, you can also delete exchange rate alerts.

7. Go to the **'What's up?'** section and the **'FX Market'** table. Click **'View all alerts'** in the top right corner of the table.
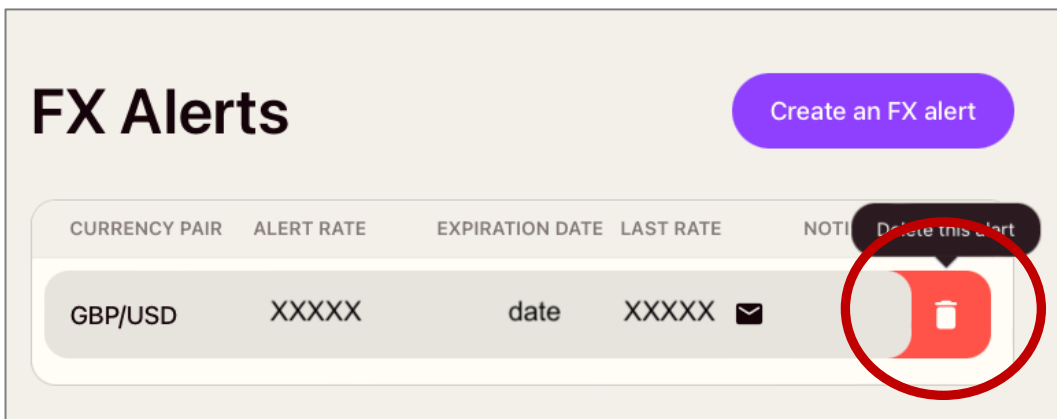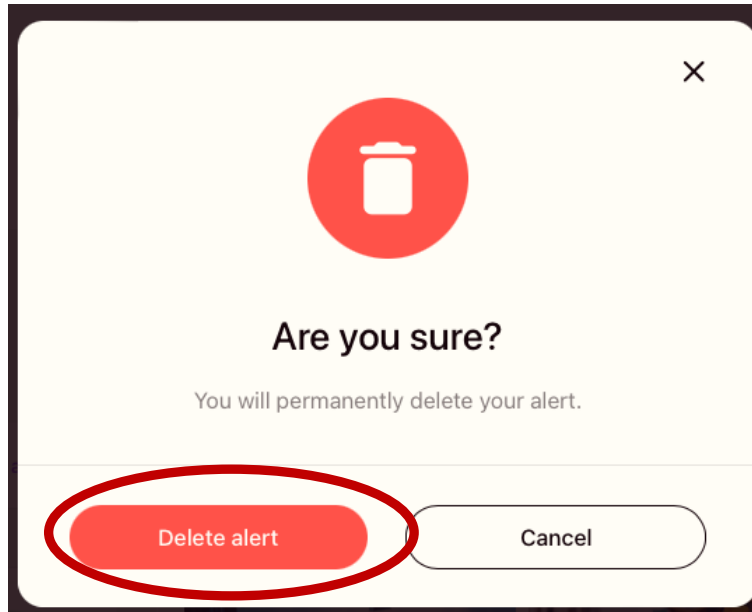

8. Hover over the alert that you want to delete and click the **'red bin'** button that appears to the right of the alert.

9. Confirm the delete request by clicking **'Delete alert'.**

10. The system deletes the alert.