

How to set up your account for the first time

This is how you set up your iBanFirst platform account for the first time and how to log in for the future.

1. Find the setup email in your inbox - it has been sent from support@ibanfirst.com.



2. From the email, click the 'Set up your account' button.

	iBanFirst		
	Company name		
	+ <u>C</u>		
	Access to iBanFirst platform		
Y	You now have access to iBanFirst platform. Click on the button below to set up your account.		
U	Jser ID: User ID		
	Set up your account		
	iBanFirst © 2023		



3. Choose your language



4. Fill out your personal details:

First name			Last name	
Ex: John			Ex: Doe	
Birth date			Country	
dd/mm/yyyy			United kingdom	~
Birth city				
Ex: New York				
Phone				
+44	~	Phone number		
By accessing or usi Terms and Conditi Privacy Policy, whi additional policies a By checking	ing the Pl ons ("Ter ich covers and terms this boy	atform, you certify that ms and Conditions" of how we collect, use, provided by IBanFirst clonfirm that I hav	t you have read, understood, and agree to "Terms"). Your use of the Platform is also share, and store your personal informatior Limited. Ye read, understood and agree to the usy Policy.	our updated subject to our , as well as any iBanFirst



5. Choose your password:

out you	Password	Securi
Choose your	password	
In order to protect your account requirements:	, please choose choose a password that meets the following	
 One lowercase character (a-z) 	One number	
One uppercase character (A-Z)	At least 6 characters	
New password		⊙
Confirm your new password		
Confirm your new password		⊙
Previous		

6. Set up 2-factor authentication (2FA) either by scanning the QR-code, (see section 4A on page 5 in this guide) or by entering the manual key or code (see section 4B on page 6).

Almost o	ione Setup your strong	
authenti	cation app	
The security of your it strongly authenticate validating payments.	BanFirst account and funds is paramount to us. You will be requested to yourself to perform sensitive actions, such as adding beneficiaries or	>
1. Download Go	pogle Authenticator	
Download Google Auther	nticator on Google Play Store or Apple App Store.	
Google Play	App Store	
© For more options, visit or	us hale example	
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2. Scan QR code Scan QR code Enter I If you have any problem with 3. Enter the 6 d Google authenticator will	It are come le or enter the private key in the app key manually th scanning the QR code, switch to Enter key manually. Iligit security code It generate a unique code. Enter this code in the boxes below.	



Start by downloading an Authenticator app to your phone - we recommend Google Authenticator.



iPhone users: download from your App Store

Android users: download from your Google Play Store





4A) Setting up 2FA by scanning the QR-code

Open your Google Authenticator app and scan the QR code on your screen.

To scan, tap '**Scan QR code**' in your authenticator app and hold the green square that appears on your phone over the iBanFirst QR code on your screen.



When you scan the QR code, your iBanFirst account will automatically save in your Authenticator app. **NOTE:** your account name will show as **"your name @fxforbiz"**.





4B) Setting up 2FA by manually entering the key or code

Switch from the "Scan QR code" tab to the "Enter key manually" tab above the grey box where you see the QR code.

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Almost d	one Setup your stro	ong
authentio	cation app	
The security of your iB strongly authenticate y validating payments.	anFirst account and funds is paramount to us. You wi ourself to perform sensitive actions, such as adding	II be requested to beneficiaries or
1. Download Go Download Google Authen	ogle Authenticator ticator on Google Play Store or Apple Appendore.	
Google Play	App Store	
Ø For more options, visit ou	help center	
2. Scan QR cod	e or entry ne private key in the app	
Scan QR code Enter k	ey manually	
_		

If you have any problem with	typing the key, switch to the Scan QR code option.	
3. Enter the 6 di	git security code	
Google authenticator will	generate a unique code. Enter this code in the boxes below	
Previous)	Next

Open your Google Authenticator app and enter the manual key that's showing on your screen.



In the third screen, you can name your Account whatever you like – but we suggest that you include iBanFirst so that it's easy to recognise your account. For example: IBANFIRST + your User ID, i.e., **IBANFIRST xx00000**

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When you enter the manual key, your iBanFirst account will automatically save in your Authenticator app.



7. To complete the 2FA setup, type the code your Authenticator app gives you into the code section.





NOTE: if the code starts turning red in the Authenticator app, time is running out. You're better off waiting until a new code is generated. This only takes a few seconds. The new code will be blue.

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Search		
IBANFIRST xx0000		٩
IBANFIRST: Mr/Mrs/Miss firstnam	e@fxfo	rbiz ¶

8. Your account is ready to use – if you click on the 'Continue' button, you'll be redirected to the platform login page.





Logging in

Anytime you want to log in to the platform, go to <u>platform.ibanfirst.com</u>. On this page, input your User ID and Password and click **'Login'**.

⊳ iBanFi	irst	
Welcom	ne back!	
User ID		
User ID		
Remembe	er me	
Password		⊘
	Login	
	Forgot your password?	

Note: your user ID can be found in your setup email.